

TOURISM VISA

FOR NON-KUWAITI NATIONAL

[EMPLOYED]

IMPORTANT : PLEASE BE SURE OF THE FOLLOWINGS BEFORE YOU APPLY

1. DUE TO THE HIGH VOLUME OF APPLICANTS, PLEASE BE NOTED THAT **LAST MINUTE APPOINTMENT REQUEST IS STRICTLY NOT ACCEPTABLE, AND NOT AVAILABLE.**
2. **CONTACT THE EMBASSY TO GET APPOINTMENT AT LEAST 1 MONTH BEFORE YOUR DEPARTURE FROM KUWAIT** for the trip to Japan, to secure your appointment well ahead of time (noting that single-entry VISA is valid for 3 months from the date of issue).
<IMPORTANT — HIGH SEASON>
→ If you are going to Japan during the high season, such as (a) Eid Al Fitr, (b) Eid Al Adha, (c) **SUMMER (June-July-August)**, (d) New Year or (e) March and April, you must secure your appointment **AT LEAST 1.5 – 2 MONTHS in advance.**
3. By the time answering your appointment request call, the Embassy will **ONLY LOOK FOR THE NEAREST AVAILABILITY OF THE APPOINTMENT OF THE MOMENT (SUBJECT TO CHANGE)**, and is **NOT RESPONSIBLE FOR ANY INDIVIDUAL'S (including commercial/ business) TRAVEL SCHEDULE UNDER ANY CIRCUMSTANCES.** FURTHER, THE EMBASSY CANNOT ACCOMMODATE ANY PERSONAL (AND COMMERCIAL) SITUATION.
→ **EACH APPLICANT IS RESPONSIBLE FOR THEIR OWN SCHEDULE :**
 - ① when to start preparing all required documents
 - ② when to approach to the Embassy for taking appointment based on their own flight schedule, by noting that:
 - (a) last minute appointment is **NOT** available
 - (b) VISA assessment takes **6 WORKING DAYS OR MORE** from the date of acceptance
4. If the date of your departure from Kuwait for the trip to Japan is earlier than :
 - ① the nearest availability of the appointment **AND**
 - ② the date we will finalize the assessment (**6 WORKING DAYS OR MORE**)→ WE CANNOT ACCEPT YOUR APPLICATION unless you change (delay) your
 - ① flight schedule **AND**
 - ② hotel reservations accordingly.
5. **THE EMBASSY WILL NOT BE LIABLE FOR ANY FINANCIAL LOSS AND ANY KINDS OF DAMAGE** incurred to applicants under any circumstances.

↓ **NEXT PAGE : REQUIREMENT LIST** ↓

TOURIST VISA REQUIREMENTS – FOR NON-KUWAITI NATIONALS (EMPLOYED)

- **DO NOT USE STAPLER ON ANY DOCUMENT** – remove all if there is any
All documents must be printed by **“SINGLE-SIDED”** only

1.	VISA Application	<ul style="list-style-type: none"> Application Form → HERE Sample → HERE Application can be filled by hand, or typing on the PC. 2ND PAGE OF THE APPLICATION MUST BE SIGNED BY THE EACH APPLICANT WITH DATE.
2.	Photo	<ul style="list-style-type: none"> 1 PIECE ONLY PASTE THE PHOTO WITH GLUE (NO STAPLER) on the 1st page of the application (upper right) PHOTO MUST BE ALREADY PASTED BY THE APPLICANT before submission Background Color: white Size: 45mm × 35mm Taken within 6 months only – old photo will be refused
3.	Salary Certificate	<ul style="list-style-type: none"> MUST BE ORIGINAL (COPY IS NOT ACCEPTABLE) SIGNED AND STAMPED BY THE COMPANY Issued within 3 months only Arabic is acceptable
4.	Company / Signature Registration	<ul style="list-style-type: none"> In Arabic: اعتماد توقيع
5.	Personal Bank Statement	<ul style="list-style-type: none"> For the recent 3 months Must show 3 times of salary transfers
6.	Flight Reservations	<ul style="list-style-type: none"> IN and OUT to / from Japan Must clearly show the followings : <ol style="list-style-type: none"> (1) name of EACH PASSENGER (2) dates of departure and arrival (3) times of departure and arrival (4) flight numbers
7.	Hotel Reservations	<ul style="list-style-type: none"> WHOLE PERIOD OF STAY IN JAPAN – matching with your flight schedule Must clearly show the followings: <ol style="list-style-type: none"> (1) date of Check-IN and Check-OUT (2) name of guest(s)
8.	Daily Schedule	<ul style="list-style-type: none"> Daily Schedule Form → HERE Each day, IN DETAIL
↓ CONTINUE TO THE NEXT PAGE ↓		
9.	Passport	<ul style="list-style-type: none"> ORIGINAL

		<ul style="list-style-type: none"> • Application without the original passport will be refused
10.	Copy of Passport	<ul style="list-style-type: none"> • 1 piece only
11.	Copy of Civil ID	<ul style="list-style-type: none"> • 1 piece only • You must present your ORIGINAL Civil ID when entering the Embassy

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